

**IPTA NINETY-EIGHTH ANNUAL GENERAL MEETING****AGENDA**

The 2017, Ninety-Eighth Annual General Meeting of The Institute of Patent and Trade Mark Attorneys of Australia will be held at the Crown Perth, Western Australia commencing at 4.00pm on Thursday, 27 April

**1. OPENING OF MEETING**

Collective welcome

**2. NOTICE OF MEETING AND AGENDA****3. ATTENDANCE AND PROXIES**

Attendance and proxies to be recorded. Members and visitors present are requested to record their attendance and holding of proxies on the forms under the following separate categories:

- (i) Fellows Personally Present
- (ii) Fellows Represented by Proxy
- (iii) Other Members Present
- (iv) Visitors Present

**4. APOLOGIES**

Apologies to be recorded.

**5. INDIVIDUAL WELCOME**

- (i) Fellows at their First Annual General Meeting
- (ii) Other Members at their First Annual General Meeting
- (iii) Overseas Members Present
- (iv) Visitors Present

6. **REMEMBRANCE OF: DON BERRYMAN** (passed away 21 November 2016)  
**LYNETTE STEVENS** (passed away 4 September 2016)  
**ROBERT STRICKLAND** (passed away 25 April 2016)

7. **MINUTES OF THE NINETY-SEVENTH (2016) ANNUAL GENERAL MEETING**

The minutes of the Ninety-Seventh Annual General Meeting held on Thursday, 14 April at the Sheraton Mirage Resort, Gold Coast, Qld. having been circulated are to be confirmed.

8. **MATTERS ARISING FROM MINUTES OF PREVIOUS ANNUAL GENERAL MEETING**

9. **ANNUAL ACCOUNTS AND REPORTS**

Mr R H Baddeley, Convenor of Finance & Secretariat Committee

2016 Financial Statements

Members to receive, consider and, if thought fit, adopt the Financial Statements of the Institute for the year ending 31 December 2016 and consisting of:

- (i) Statement of Comprehensive Income, Statement of Financial Position, Statement of Changes in Members' Funds, Statement of Cash Flows, together with Notes to and forming part of the Accounts
- (ii) Auditor's Report dated 28 March, 2017
- (iii) Declaration by Directors dated 28 March, 2017
- (iv) Directors' Report dated 28 March, 2017
- (v) Committee Reports

10. **ACTIONS OF COUNCIL**

Having given due notice under Article 40, Ms Annabella Newton, proposes to move the following motion, seconder, Mr David Hvasanov:

"That this Annual General Meeting of Members of The Institute of Patent and Trade Mark Attorneys of Australia sanctions and confirms the various acts of the Council during the Session 2016/2017 and declares that the same be deemed to be the acts of the Institute".

11. **APPOINTMENTS**

(i) Appointment of Auditor

Having given due notice under Article 40, Mr Richard Baddeley proposes to move the following motion, seconder, Ms Jennifer McEwan:

“That members re-appoint Mr Steven Bradby of PKF Melbourne as Auditor for the year ending 31 December 2017 and that the President of IPTA be authorised by members to sign an appointment letter on behalf of members.”

(ii) Appointment of Scrutineers for 2018

12. **PRESIDENT'S ADDRESS**

13. **ELECTION OF OFFICE BEARERS**

Chairman to declare that the nominations received for Office Bearers and Councillors were as follows:

President	Mr Richard Baddeley
Vice-Presidents	Mr Michael Caine Dr Trevor Davies
Councillors	Ms Janelle Borham Ms Christine Emmanuel Mr Greg Gurr Mr William Hird Dr Andrew Jones Dr John Landells Ms Jennifer McEwan Dr Damian Slizys Dr Grant Shoebridge Mr David Tadgell

As the nominations received for the positions of President and Vice-Presidents were equal to the number of vacancies a postal ballot was not required.

As the nominations received for Council were equal to the number of vacancies a postal ballot was not required.

Note: Mr Jeremy Dobbin will remain ex-officio a member of Council under Article 58.

4.

14. **GENERAL BUSINESS**

15. **ANNOUNCEMENTS**

16. **CLOSURE OF MEETING**



J M Dobbin  
President



L M Tocchet  
Executive Secretary

6 April 2017

Level 15, 1 Nicholson Street  
Melbourne Victoria 3000